

PARKS AND RECREATION ADVISORY COMMITTEE
MINUTES OF MEETING
October 6, 2021

Call to Order

Doris called meeting to order at 5:31 pm

Travis Coggin	<i>p</i>	Michelle Mitcham	<i>p</i>
Jamie MacDonald	<i>p</i>	Luke Onorato	
Ashley Brown	<i>p</i>	Josh Rodrigue	<i>p</i>
David Lock	<i>p</i>	Robert Basford	<i>p</i>
Bridget Martinez	<i>p</i>	Sebastian Marquis	<i>p</i>
Doris Michalak	<i>p</i>	Isaac Recinos	<i>p</i>
Charlie Mattair	<i>p</i>	Maria Thorne	<i>p</i>

Approval of Minutes from 9-01-21

Motion was made to approve minutes by Ashley. Motion was seconded by Bridget.

Citizen Comments

None

Items for individual consideration

- a. Parks and Recreation Committee restructure discussion - *Robert Basford*
Robert informed the committee that city council had discussed expanding the number of committee members to 11 by adding 4 alternate members. Council also considered doing away with the committee's requirement to conform to the open meetings act. Robert added that he spoke with several people, including our city secretary, Lorri Coody, and in order to better meet requirements of certain grant applications, it was determined that continuing to operate under the Open Meetings Act was to our benefit.

Concerns were brought up about committee members voting. Going forward, items will be brought up for input and votes from members.

At the next council meeting, the resolution will be amended to add the 4 alternate places, and the selection of alternate members will take place.

- b. Fall Frolic updates – *Doris Michalak*
Activities for the Fall Frolic event were discussed including the hay ride, a possible art project, sidewalk chalk art, and a Halloween themed movie.

Doris briefly covered some of the activities planned for the Fall Frolic including the classic cars for the trunk or treat, face painting, bounce houses, and the photo booth. She added that specifics would be discussed in detail during the workshop meeting following the regular meeting.

Doris asked about the budget for Fall Frolic and Josh said it was \$2500.00. She also asked about prizes for the DJ games. Josh said that he would take care of that.

c. Christmas Event discussion - *Joshua Rodrigue*

Josh said that the snow and Santa and Mrs. Claus have been reserved. He also has most of the vendors signed up and is working on parade entries. He has not heard back from the band director yet but he does have a caroling group. Josh is also looking for volunteers to work and help on Dec. 4th.

The committee talked about a master of ceremonies to do a play-by play for the parade and a grand marshal to lead the parade. The grand marshal would be someone like a "citizen of the year" ad that may be someone that city council can help choose. The event will take place at city hall. The parade will start at the park and will come down Jersey towards City Hall.

Staff briefings

Recreation

Josh announced that he has taken a job at another city and is leaving Jersey Village. He talked about upcoming activities including pumpkin carving on Friday, the kickball league, Texas Arbor Day on November 5th, and art classes. Isaac will be the main contact for Fall Frolic. Sebastian will coordinate the hay ride and will also assist with other things.

Parks

Sebastian gave updates about the Summit play structure, the new mulch, and the gaga ball pit. He is looking into what to do about bottom of the pit. Sebastian also talked about the new benches and picnic tables that were donated by the Women's Club. He mentioned that the Volleyball court project will begin on Monday.

Michelle Mitcham added that the local Girl Scouts used proceeds from their cookie sales to purchase a new bike rack that will be located on the side of City Hall under the tree by the picnic table.

Robert talked about finishing up the fiscal year and gave kudos to his staff. He talked about the work on the berm project and the new lock system. He also talked about the Summit play structure walkthrough, and the sign issues, and added that they plan to expand the mulch zone to have larger borders around it. The Rio Grande fence, and the Carol Fox bathrooms were also mentioned. There are a couple of options for bathrooms but there are concerns about ventilation. They are looking into modular A/C units on timers. We are limited on where the restrooms can go due to location of electrical and plumbing lines.

Robert talked about the fall zone for the rock wall amenity and the fixtures in restrooms at pool. He also talked about the NRPA conference that he attended

and said that he had the opportunity to speak with a lot of people and made contact with some good vendors. They are looking into bringing in E-sports, and E-gaming during the winter time. The marquee in front of the fire station was also brought up and Robert said that the screen is being installed by the manufacturer's contractors.

Future agenda item request

Next Meeting date

November 3, 2021

Adjournment

Motion was made to adjourn the meeting by Bridget and was seconded by Ashley.